

**KENTUCKY REAL ESTATE APPRAISERS BOARD**

**TYPE OF MEETING**

**Regular Meeting**

**DATE AND LOCATION**

**July 25, 2008**

**PRESIDING OFFICER**

**J.W. Grabeel, Chair**

**ROLL CALL**

**Present:**

**J.W. Grabeel, Chair  
Loren C. Huff, Vice Chair  
Dorsey Hall, Board Member  
Theresa Marshall, Board Member  
Paul Moore, Board Member**

**Present Also:**

**Larry Disney, Executive Director  
Janie Gross, Executive Secretary  
James Grawe, Board Counsel**

**Absent:**

**Angie Thomas, Staff Assistant**

**Chair, J.W. Grabeel opened the meeting by welcoming all the guest.  
Guest present: Andy Peak and Tom Veit**

**Motion by Paul Moore, second by Loren Huff and the Board unanimously approved the June 24, 2008 minutes.**

## EDUCATION

Motion by Dorsey Hall second by Paul Moore and Board unanimously agreed to approve the following education courses for fiscal year 2008-09 and advised by the Board for the Executive Director to send a letter advising A Pass Weikel Institute to provide effective education.

### A. Courses for RENEWAL or NEW fiscal year 2008-09

- (1) The Columbia Institute – Two (2) continuing education courses:
  - (a) 2008 National USPAP Update – 7 hours
  - (b) Survey of the Cost Approach – 8 hours
  
- (2) A Pass Weikel Institute – Six (6) qualify education courses and three (3) continuing education courses:
  - (a) Basic Appraisal Principles – 30 hours QE
  - (b) Basic Appraisal Procedures – 30 hours QE
  - (c) Basic Income Appraising – 15 hours QE
  - (d) National USPAP – 15 hours QE
  - (e) Residential Market Analysis & Highest & Best Use – 15 hours QE
  - (f) Using Residential Appraisal Report Forms – 15 hours QE
  - (g) National USPAP Update – 7 hours CE
  - (h) Construction and Inspection – 3 hours CE
  - (i) Environmental Law – 4 hours CE
  
- (3) Appraisal Institute – One (1) Classroom Qualifying Education and two (2) classroom continuing education courses:
  - (a) Income Valuation of Small, Mixed-Use Properties – 16 hours QE
  - (b) Appraisal Curriculum Overview – General – 15 hours CE
  - (c) Appraisal Curriculum Overview – Residential – 8 hours CE

The Board Chair expressed a desire that the staff monitor more classes of qualifying and continuing education.

The Chair and the Board unanimously agreed that the education providers, regardless of their identity must notify the Board of all classes that will be offered within the Commonwealth of Kentucky no later than 14-days prior to the course offering.

Larry Disney announced that Janie Gross will be assigned the duties of verifying that the education course offering dates and times are submitted to the KREAB by all approved providers within the 14-days of the course offering. Mr. Disney also announced that Janie Gross will be assigned the duties of monitoring the courses at various intervals.

## EXPERIENCE

Motion by Paul Moore, second by Theresa Marshall and the Board unanimously agreed to approve the following:

- (1) William E. Burchfield – Approve for Certified Residential

- (2) Pearl Crum - Approve Experience, Approve for Certified Residential subject to passing the residential exam.
- (3) Kevin S. Dalton – Approve for Certified Residential
- (4) Jeff Krimple – Approve for Certified Residential
- (5) Karen Parsley – Approve for Certified Residential
- (6) Mathew Sanderfer – Approve for Certified Residential
- (7) Virginia Smith – Approve for Certified Residential
- (8) Calen Studler – Approve for Certified Residential
- (9) H. Lynn Waller – Approve for Certified Residential

### CERTIFICATION/LICENSURE

1. William E. Burchfield – Certified Residential
2. Erin N. Calhoun – Certified Residential – Reciprocal with Ohio
3. Kevin S. Dalton – Certified Residential
4. Thad Steven Duff - Associate
5. John D. Fabland – Certified Residential
6. Howard B. Kincer – Certified General – Reciprocal with Maryland
7. Alireza Khoshbin – Certified General – Reciprocal with Georgia
8. Shelli R. Knipp – Associate
9. Jeff Krimple – Certified Residential
10. Bernie B. Morgan – Certified Residential – Reciprocal with Indiana
11. Karen Parsley – Certified Residential
12. Mathew Sanderfer – Certified Residential
13. John Richard Shives – Certified General – Reciprocal with Ohio
14. Virginia Smith – Certified Residential
15. Laura E. Strange – Certified Residential – Reciprocal with Ohio
16. Calen Studler – Certified Residential
17. H. Lynn Waller – Certified Residential

Motion by Theresa Marshall, second by Loren Huff and the Board unanimously agreed to approve the 17 total individuals for certification/licensure.

1. Alireza Khoshbin – Applicant applying for reciprocal license with prior conviction.

Motion by Theresa Marshall, second by Loren Huff and the Board voted unanimously agreed to approve the individual for reciprocal license.

2. Bryan Reynolds – Certified General

Motion by Dorsey Hall, second by Loren Huff and the Board voted unanimously agreed to approve for Mr. Larry Disney to approve this certification if application is in order and pending verification of all remaining items of tabulating experience hours, and reviewing the reports submitted for review.

### 6. Pending Cases

- A. Dennis Badger – Report on the contractor activities for the preceding month (There was no report from Dennis Badger because he currently does not have an active contract investigative services with the KREAB.)

B. Number of cases filed for 2008 – 60 cases - No Insert

C. Pending Cases

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to obtain a Personal Contract for legal service to help Mr. James Grawe for the hearings to be set (and for the preparation of the administrative regulation update.)

D. Lynn Prichard – Case No. 04-63 – Cannot locate course required by the Agreed Order

Motion by Loren Huff, second by Paul Moore and the Board voted unanimously agreed for a letter to be sent to Mr. Prichard stating he may have to travel to complete the Agreed Order requirements prior to November 1, 2008.

E. Case No. 07-86 – Grievant: KREAB

Respondents: Peter Push and Chuck Toler

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

F. Case No. 07-54 – Grievant: KREAB

Respondent: James T. Shewmaker

Motion by Theresa Marshall, second by Loren Huff and the Board voted unanimously agreed to file a formal complaint and set for a hearing.

G. Case No. 07-55 – Grievant: Aubrey Bolton

Respondent: Robert Knight

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

H. Case No. 07-61 – Grievant: KREAB

Respondent: Melanie Burkeen

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

I. Case No. 08-16 – Grievant: Timothy Goetz

Respondents: Jason Johnson and Jeffrey L. Burton

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

J. Case No. 08-19 – Grievant: Erin Cahill

Respondent: Mary J. Daniels

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

K. Case No. 8-22 – Grievant: KREAB

Respondent: Nikki Korosce

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

L. Case No. 08-23 – Grievant: KREAB

Respondent: Douglas Watson

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

M. Case No. 08-26 – Grievant: KREAB

Respondent: Jane Dyer

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case with recommendation to take a 7 hour continuing education seminar, How to Complete the Fannie Mae forms course. If the course is successfully completed Ms. Dyer will receive 7 hour of continuing education credit toward the 2008-09 renewal.

N. Case No. 08-27 – Grievant: KREAB

Respondent: John Leggett

Motion by Dorsey Hall, second by Paul Moore and the Board voted unanimously agreed to dismiss the case.

O. Hearings to be set:

APPRAISER	CASE NO(S).
Harold Brantley	06-22
Herman Natwick	06-48
Quinton Durham	07-09
Joe Weddington	07-21
John Tackett	07-30
David Harrington	07-32, 07-38
Marshall Flynn	07-34, 07-42, 08-13
M. Steve Risner	07-50
Matt Miniard	07-52
Stan Chase	07-59
David Noel	07-68, 07-69

Larry Disney advised that all open cases through 08-19 must be completed, meaning investigated and a final disposition made by the date in 2009 that the Appraisal Subcommittee Policy Managers return to Kentucky for the State review.

Jim Grawe informed the Board that it might be advisable for the Board to seek approval for additional legal services to assist in the case preparation and hearings. Therefore, the Board should take steps to prepare an RFP for legal services.

Larry Disney announced that Janie Gross will become the custodian of the investigator contractor monthly billings. Ms. Gross will be responsible for receiving the invoices for each completed investigation, in a proper identification format, within 15-days of the investigation report being submitted to the KREAB office.

7. Miscellaneous and Housekeeping

A. Revised Experience Log

B. Investigation bid criteria – RFP submitted and deadline for issuing the bid to be received in the office of the KREAB prior to 4:30 pm on July 28, 2008.

8. New Business – No Inserts

A. August Board Meeting – Friday, August 22, 2008 – 9:00 a.m.

The next Board meeting in August has been set for Friday, August 22, 2008 – 9:00 a.m. at the Board office.

Motion by Paul Moore second by Loren Huff and the Board Voted unanimously to adjourn the meeting.

  
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Chair

  
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Staff Assistant

KENTUCKY REAL ESTATE APPRAISERS BOARD

TYPE OF MEETING

Special Called Meeting

DATE AND LOCATION

July 31, 2008 - 10:00 a.m. - Board Office

PRESIDING OFFICER

J.W. Grabeel, Chair

ROLL CALL

Present:

J.W. Grabeel, Chair  
Loren C. Huff, Vice Chair  
Dorsey Hall, Board Member  
Paul Moore, Board Member

Present Also:

Angie Thomas, Staff Assistant

Absent:

Theresa Marshall, Board Member

**CONTRACT**

A special called meeting was held to discuss the bid received from the Request For Proposal (RFP) submitted for the Investigation Services. One bid from Badger Investigative Services was received.

Consideration was made on the one bid received from Badger Investigation Services and a score sheet was presented at a total 100% of all the requirements being met. The score sheet was signed by all members present with the score sheet being placed in the Investigator Contract file. A motion was made by Paul Moore, second by Dorsey Hall and the Board voted unanimously to accept the bid of Badger Investigative Services.

Motion by Loren Huff, second by Dorsey Hall and the Board agreed to adjourn the meeting.

  
Chair

  
Staff Assistant